

Townsend Finance Committee
272 Main Street
Townsend, Ma., 01469

Agenda
March 7, 2017

Selectmen's Chambers, 6:00P.M. and the Lunch Room 7:00P.M.

RECEIVED
MAR 03 2017
TOWN OF TOWNSEND
TOWN CLERK

4:00pm

RECEIVED
FEB 27 2017
TOWN OF TOWNSEND
TOWN CLERK

RECEIVED
MAR 24 2017
TOWN OF TOWNSEND
TOWN CLERK

I. Preliminaries:

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Additions or Deletions
- 1.4 Minutes

II. Meeting Business:

- 2.1 Budget Hearings 6:00P.M. in the Selectmen's Chambers

Recess to reconvene at 7:00 P.M.

- 2.2 Discussion of the budget work sheets for the Highway Department, Accountant, Facilities Management and the Assessors. discussion of previously presented work sheets.
- 2.3 Questions regarding the Budget Projections meeting or materials
- 2.4 To review and sign/not sign the end of month report
- 2.5 Hard Copies of Budget Work Sheets
- 2.6 Applicants for open position on the Finance Committee
 - 2.5.1 Gene Dilda
 - 2.5.2 Jennifer Torrey
- 2.7 Mail
 - A. Five (5) Snow and Ice updates (email)
 - B. FY18 Local Aid Figures (email)
 - C. Meeting Invitation from Joan Landers (email)
 - D. Notice of cancellation of the Selectmen's meeting (email)
 - E. Notice of Budget Projection Meeting (email)
 - F. Two (2) City and Town (email)
 - G. Expense Report for January (email)
 - H. Schedule for Budget Hearings (email)
 - I. Notice that the Budget Projections are on the Towns web site (email)
 - J. Two (2) DLS alerts (email)
 - K. Budget Worksheets (email)
 - L. NMRSD proposed Budget (email)
 - M. Notice of time change for NMRSD meeting (email)
 - N. Additional Budget Work Sheets (email)

III. Adjournment:

Finance Committee
Meeting Minutes
March 7, 2017

1.1 Lynn called the meeting to order at 7:07P.M. in the Lunch Room at Memorial Hall.

1.2 Jerrilyn Bozicas, Tom Whittier, Mark Hussey, Sam Grant, Lynn Pinkerton and Andrea Wood were present.

1.3 No additions or deletions

1.4 Tom moved to accept the Meeting Minutes from February 26, 2017, seconded by Jerrilyn, the vote was unanimous in favor of the motion.

2.2 Budget discussion - A meeting schedule was set up for the next two weeks, we will meet on Tuesday and Thursday nights. Andrea asked if the members had the updated wage sheet for the Highway Department, the sheet was reviewed and it was found that no one had the updated sheet, she will see to it that they get a copy.

2.3 There were no questions regarding the Budget Projection meeting or materials.

2.4 The summary folder was signed by Lynn (there were no new expenses).

2.5 Hard copies of the Budget - Jerrilyn got hard copies of some of the Budgets, but not all were available. Lynn and Sam both requested hard copies and Sam requested a budget spread sheet as soon as possible.

2.6 Interviews will be arranged for the Committee applicants for a Thursday as soon as possible. The appointments will be set for 6:15P.M. and 6:30P.M..

2.7 Mail

J. DLS alert - Lynn, Sam and Jerrilyn wish to attend the Financial Forum and will submit the paperwork next week.

Adjournment, Tom moved to adjourn at 7:38 P.M., seconded by Jerrilyn, the vote was unanimous in favor of the motion.